

English Language Institute
(formerly American English Program)

Sample Financial Statement/Bank Letter

Please note: The financial statement must be an ORIGINAL document on bank letterhead written in English and signed by a bank official. If the original statement is not written in English, send an official translation in English along with the original financial statement.

(Name of financial institution)

(Street address)

(City, Country)

(Month, day, year)

Office of Admission
ATTN: Sherry Brinson
Columbus State University
4225 University Avenue
Columbus, GA 31907-5645
USA

FINANCIAL STATEMENT FOR JOHN DOE*

This statement verifies that John Doe* has maintained an account in good standing with our bank since _____ and has a current balance of
(month, year)

\$ _____ in USD as of _____.
(amount of currency in USD) (current date)

(Signature of bank official)

(Typed name of bank official)

(Title of bank official)