



2009-2010 Verification Worksheet

Federal Student Aid Programs

Dependent

FORM APPROVED
OMB NO. 1845-0041

Your application was selected for review in a process called "Verification." In this process, your school will be comparing information from your application with signed copies of your and your parent(s)' 2008 Federal tax forms, or with W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, you or your school may need to make corrections electronically or by using your Student Aid Report (SAR).

Complete this verification form and submit it to your financial aid administrator as soon as possible, so that your financial aid won't be delayed. Your financial aid administrator will help you.

What you should do

1. Collect your and your parent(s)' financial documents (signed Federal income tax forms, W-2 forms, etc.).
2. Talk to your financial aid administrator if you have questions about completing this worksheet.
3. Complete and sign the worksheet—you and at least one parent.
4. Submit the completed worksheet, tax forms, and any other documents your school requests to your financial aid administrator.
5. Your financial aid administrator will compare information on this worksheet and any supporting documents with the information you submitted on your application. You or your school may need to make corrections electronically or by using your SAR.

A. Student Information

Last name	First name	M.I.	Social Security Number
Address (include apt. no.)			Date of birth
City	State	ZIP Code	Phone number (include area code)

B. Family Information

List the people in your *parent(s)' household*, including:

- yourself and your parent(s) (including stepparent) even if you don't live with your parents, and
- your parents' other children, even if they don't live with your parent(s), if (a) your parents will provide more than half of their support from July 1, 2009 through June 30, 2010, or (b) the children would be required to provide parental information when applying for Federal Student Aid, and
- other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2009 and June 30, 2010, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
<i>Missy Jones</i> (example)	<i>18</i>	<i>Sister</i>	<i>Central University</i>
		Self	

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1845-0041. The time required to complete this information collection is estimated to average twelve minutes, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: US Department of Education, Washington, DC 20202-5345.

C. Tax Forms and Income Information

Dependent

❖ **Indicate by a check mark** the people (you and your parent(s) listed on the front page of this form) who filed or did not file a federal 2008 tax return and indicate the wages earned from work for each. **Tax filers must attach a signed copy of their federal 2008 tax return.** Acceptable tax return documents are: 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you are not able to locate a copy of the required 2008 tax documents, please request a copy from your tax preparer, or contact the Internal Revenue Service by calling 1-800-829-1040.

You ___ filed or ___ did not file and are not required to file a 2008 federal tax return.
 \$ _____ total amount reported in box 1 of all your 2008 W-2s.

Father/Stepfather ___ filed or ___ did not file and is not required to file a 2008 federal tax return.
 \$ _____ total amount reported in box 1 of all father's/stepfather's 2008 W-2s.

Mother/Stepmother ___ filed or ___ did not file and is not required to file a 2008 federal tax return.
 \$ _____ total amount reported in box 1 of all mother's/stepmother's 2008 W-2s.

NOTE: The amount reported on W-2s should match the total amount reported on line 7 of the 2008 federal 1040 , 1040A or line 1 of 1040EZ.

❖ **Were you or your parents a member of the U.S. Armed Forces in 2008?** ___ Yes ___ No
 If yes, indicate the yearly amount received for housing (BAH), food (BAS) and other allowances (e.g. parachute pay, Drill Sergeant Pay, re-enlistment bonus). This information may available on your Leave and Earnings Statement.
 Housing \$ _____, Food \$ _____, Other entitlements _____
(January through December 2008) (January through December 2008) (January through December 2008)

❖ **Were you or your parents self-employed for 2008?** ___ Yes ___ No
 If yes, please provide the total amount of business income for yourself \$ _____ father \$ _____, mother \$ _____.
 This information should be listed on line 12 of IRS form 1040.

Review the items below that apply to you and your parent(s). Enter the amount(s) received in 2008 or **zero's if no funds were received.**

Entire Year 2008 (January through December)	Student	Parent
Child support received for all children. Don't include foster care or adoption payments.	\$	\$
Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings) including amounts on the W-2 Form in Box 12a through 12d , codes D, E, F, G, H and S.	\$	\$
Housing, food and other living allowances paid to members of the clergy and others (non-military). Include cash payments and cash value of benefits.	\$	\$
Untaxed income such as disability and Workman's compensation.	\$	\$
Veterans' non-education benefits, such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	\$	\$
Money received or paid on your behalf (e.g. bills), not reported elsewhere on this form.	\$	\$
Child support paid because of divorce, separation or as a result of a legal requirement.	\$	\$
Taxable earnings from Federal Work-Study or other need-based work programs, e.g. fellowships and assistantships.	\$	\$

D. Sign this worksheet and attach signed copies of 2008 federal tax documents .

Warning: If you purposely give false or misleading information on this worksheet, you may be fined and/or sentenced to jail.

By signing this worksheet, we certify that all information reported on this worksheet is complete and correct.
At least one parent must sign.

Student Signature _____ Date _____

Parent Signature _____ Date _____